

Travel Information and Registration

Traveling/Accommodation/Optional Tour

To assure you can enjoy the best of your stay in Hong Kong, “**Many Way Travel Service**” has been appointed as the **ONLY** authorized local travel agent to handle the above for your convenience.

Many Way Travel Service

Address Room 902 Loke Yew Building,
50-52 Queen’s Road Central,
Hong Kong

Contact Ms. Monica Tsui
Ms. Maggie Lee

Telephone (852) 2311 1326

Fax (852) 2311 1331

Email moni@manywaytrvl.com.hk
maggie@manywaytrvl.com.hk

Recommended Hotel Information

Novotel Century Hong Kong Hotel

Rate Per Night HK\$ 830

Room Type Standard Single/Twin

Breakfast American Breakfast inclusive in room rate

Address 238 Jaffe Road, Wanchai, Hong Kong

Tel. (852) 2598 8888

Fax (852) 2598 8866

Website <http://www.accorhotels-asia.com>

Grading 3 Stars

Distance from HKCEC 15 minutes walking distance

The Wharney Hotel

Rate Per Night HK\$ 530

Room Type Standard Single/Twin

Breakfast HK\$ 80 per person

Address 57-73 Lockhart Road, Wanchai, Hong Kong

Tel. (852) 2861 1000

Fax (852) 2529 3282

Website <http://www.wharney.gdhotels.net>

Grading 3 Stars

Distance from HKCEC 15 minutes walking distance

Renaissance Harbour View Hotel

Rate Per Night	HK\$ 1080
Room Type	Standard Single/Twin
Breakfast	American breakfast inclusive in room rate
Address	1 Harbour Road, Wanchai, Hong Kong
Tel.	(852) 2802 8888
Fax	(852) 2802 8833
Website	http://www.marriott.com/dpp/PropertyPage.asp?MarshaCode=HKGHV
Grading	5 Stars
Distance from HKCEC	5 minutes walking distance

**All rates quoted above included 10% service charge and 3% government tax*

Reminders

- Deadline date of room reservation is 31st October 2003.
- Reservation form can be return either by Internet email, fax or airmail to Many Way Travel.
- Concession room rate for this Event is available at this stage, unless confirmed; room rates are subjected to change with no further notice.
- Limited hotel room spaces are still available at this stage, you are advised to make and confirm your hotel reservation at your earliest convenience.
- Delegates submitting their reservations should signify their email, fax or airmail envelopes by the remark of "**Business of Design Week 2003**".

Delegates Registration Details

Personal Data

Title Mr. Mrs. Ms

Last Name _____ (as appeared on name badge)

First Name _____

Job Title _____

Company _____

Mailing Address _____

City _____

Country _____

Postal Code _____

Telephone _____

Cell Phone _____

Fax _____

Email _____

Language English Putonghua French Japanese
 Other (Please specify) _____

Arrival, Departure and Pick-up Information

Arrival Date _____ / _____ / _____

Arrival Flight Number _____

ETA* _____

Departure Date _____ / _____ / _____

Departure Flight Number _____

ETD* _____

*ETA *Estimate Time of Arrival*

*ETD *Estimate Time of Departure*

Accommodation Information

Hotel Novotel Century Hong Kong Hotel The Wharney Hotel
 Renaissance Harbour View Hotel

Room Type Request Single Double Twin (Two Single Beds)

Check-in Date _____ / _____ / _____

Check-out Date _____ / _____ / _____

Special Requests Smoking Non-smoking Connecting

Optional Sight Seeing Tours Information

Tour Code	Tour Names and Programs	No. of Person	Fare HK/USD	Date
A	Deluxe Hong Kong Island Tour (DS1)			
B	The Heritage Tour (DS135)			
C	Ocean Park Tour (DS15)			
D	Aberdeen and Harbour Night (DS13)			
E	Pearl by Night Tour (DS119)			
F	Harbour Cruise			
G	Seafood Dinner Sunset Cruise (Lei Yue Mun) (DS138)			

Tour Guide Language Preferred English Putonghua

Payment Method

Credit Card

Credit Card Visa MasterCard American Express
Card Number _____
Name on Card _____
Expiry Date _____
Signature _____

Bank Draft and /or Bank Transfer

Payable to **“Many Way Travel Service”**

Name of Bank The Hongkong and Shanghai Banking Corporation Limited (Harbour City Branch)
Account Number 004-491-5-015681
Account Holder Many way Travel Service
Address Shop C33, 3rd Floor, Ocean Centre, 5 Canton Road, Kowloon, Hong Kong
Telephone number (852) 2735 8088

Name of Bank Hang Seng Bank (Head Office)
Account Number 024-280-0-732477
Account Holder Many way Travel Service (Wholly owned by Man y Way Ltd.)
Address No.83 Des Voeux Road, Central, Hong Kong
Telephone number (852) 2198 5804

Registration Fee

- A. Delegates from People’s Republic of China
Fee includes Hotel Accommodation Fullboard + Transfer
(Excluding Optional Tour A, B, C, D, E, F, G)
HK\$ _____ or USD\$ _____
- B. Oversea Delegates
Air Ticket HK\$ _____ or USD\$ _____
Hotel Accommodation HK\$ _____ or USD\$ _____
Optional Tour _____ HK\$ _____ or USD\$ _____

Reminders

- To secure Hotel Room space, all reservations should be accompanied by payment in **FULL**.
- Participants and delegates of the forum should settle their incidental account with the hotel directly upon their check-out.

Refund and Cancellation

- All cancellations for accommodation should be submitted in writing to “Many Way Travel Service”.
- Bank and any additional related service charges incurred during the process of cancellation will be identified and deducted from the refund amount.
- For administrative reason, all refunds will only be made after the Event.
- Should cancellation be deemed to occur due to uncontrollable reasons, delegate will be required to enforce his/her cancellation with supporting document/s.
- Refund policy

Cancellation before 1 st November 2003	10% penalty of total room night charges will be involved.
Cancellation after 1 st November 2003	50% penalty of total room night charges will be involved.
Cancellation after 15th November 2003	Full payment forfeit base on the total duration of stay (non-refundable)